

HOW TO SUBMIT A PAPER TO  
**DEEP UNDERGROUND SCIENCE &  
ENGINEERING?**

PREPARED BY:

ORGANIZING COMMITTEE OF **4ICGE-IRAQ AND WICES-2024**

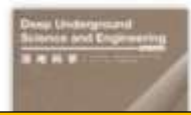
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## Deep Underground Science and Engineering

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Log In

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## Deep Underground Science and Engineering

To begin, log in with your user ID and password.

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There are three screens to fill out in the Create Account process. In this first screen, enter your name and e-mail information into the boxes below. Required fields are marked with "req." When you are finished, click "Next."

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Prefix:  req

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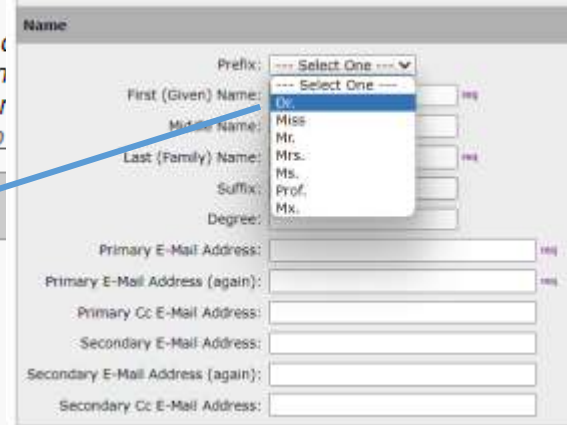
Primary E-Mail Address (again):  req

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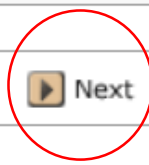
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- ✓ 1 E-Mail / Name
- 2 Address
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| Primary Address   | Secondary Address   |
|---|---|
| Institution: <input type="text"/> req                           | Institution: <input type="text"/>                               |
| Department: <input type="text"/>                                | Department: <input type="text"/>                                |
| Address: <input type="text"/> req                               | Address: <input type="text"/>                                   |
| <input type="text"/>  | <input type="text"/>  |
| <input type="text"/>  | <input type="text"/>  |
| Country/Region: <input type="text" value="United States"/> req  | Country/Region: <input type="text" value="--- Select One ---"/> |
| State/Province: <input type="text" value="--- Select One ---"/> | State/Province: <input type="text" value="--- Select One ---"/> |
| City: <input type="text"/> req                                  | City: <input type="text"/>                                      |
| Postal Code: <input type="text"/>                               | Postal Code: <input type="text"/>                               |
| Phone: <input type="text"/>                                     | Phone: <input type="text"/>                                     |
| Fax: <input type="text"/>                                       | Fax: <input type="text"/>                                       |

Write your address

Select your country

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## Create an Account

- ✓ 1 E-Mail / Name
- ✓ 2 Address
- 3 User ID & Password

Enter your desired User ID and Password into the boxes below. You will be asked to enter your User ID and Password each time you log in. Your User ID or Password cannot contain any spaces and your password must be at least 8 characters in length (the 8 characters must contain two or more numbers). If you are planning on being unavailable for a period of time, enter the dates into the "Unavailable Dates" area. When you are finished, click "Finish."

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req

**Keywords**

req

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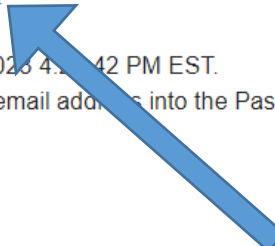
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Sincerely,  
Deep Underground Science and Engineering Editorial Office



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### Password Requirements:

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Write a new password

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- Consulted Wiley's **Guidelines on Publishing Ethics**

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Select your manuscript type. Enter your title, running head, and abstract into the appropriate boxes below. If you need to insert a special character, click the "Special Characters" button.

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Select your manuscript type

\* Type:

| CHOICE                | TYPE                |
|-----------------------|---------------------|
| <input type="radio"/> | Review Article      |
| <input type="radio"/> | Research Article    |
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Click here

Save

Save & Continue >

\* Title

Preview    Ω Special Characters

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Write or Paste Abstract

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Write the abstract of your manuscript

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Select...

- No
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- Machine Learning and Big Data in Deep Underground Engineering
- Geothermal energy
- Groundwater and Stability in Deep Mining
- Multi-physical coupling process in deep underground space development and operation
- ChinaRock 2023
- Current Trends in Geotechnical Engineering and Infrastructures
- No

Save

Save & Continue >

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| ORDER | ACTIONS | FILE | * FILE DESIGNATION | UPLOAD DATE | UPLOADED BY |
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|-------|---------|------|--------------------|-------------|-------------|

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| SELECTION   | FILE DESIGNATION                                     |
|---|--|
|  Select File 1 ...   | * Manuscript   |
|  Select File 2 ...   | * Conflicts of Interest                              |
|  Select File 3 ...   | * Highlights to describe the uniqueness of the paper |
|  Select File 4 ...   | Choose File Designation ...                          |
|  Select File 5 ...   | Choose File Designation ...                          |
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Select your files

You must prepare three files  
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2- the second about Conflicts of Interest  
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### File Upload

| SELECTION               | FILE DESIGNATION   |
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| <a href="#">✕Remove</a> | * Conflicts of Interest                                      |
| <a href="#">✕Remove</a> | * Highlights to describe the uniqueness of the paper         |
|                         | Choose File Designation ... <input type="button" value="v"/> |
|                         | Choose File Designation ... <input type="button" value="v"/> |
|                         | Choose File Designation ... <input type="button" value="v"/> |

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  - ✓ Step 2: File Upload >
  - Step 3: Attributes >**
  - Step 4: Authors & Institutions >
  - Step 5: Reviewers >
  - Step 6: Details & Comments >
  - Step 7: Review & Submit >

# Step 3: Attributes

In the spaces provided below, please enter search terms to describe the content of your manuscript. This will assist us in identifying and assigning appropriate reviewers for your work. If you see the "+ Show Full List" link below, click here to view a full list of terms you may select from. Use Control-Click to select multiple terms and click "Add". When you have finished, click "Save and Continue".

\* = Required Fields

## \* Keywords

Ω Special Characters

Write the keywords

REQUIRED 4. MAX 6.

**KEYWORDS**

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Save

Save & Continue >

**Submission**

- ✓ Step 1: Type, Title, & Abstract >
- ✓ Step 2: File Upload >
- ✓ Step 3: Attributes >
- Step 4: Authors & Institutions >**
- Step 5: Reviewers >
- Step 6: Details & Comments >
- Step 7: Review & Submit >

## Submitting Agent

### \* Agent Question

- Author** I, [redacted] am submitting this manuscript on behalf of myself and my co-authors.
- Submitting Agent** I, [redacted] am not an author on this manuscript. I am submitting this manuscript on behalf of an author.

## Authors

### \* Selected Authors

| ORDER | ACTIONS | AUTHOR | INSTITUTION |
|-------|---------|--------|-------------|
|-------|---------|--------|-------------|

Select authors

#### Add Author

Find using Author's email address

**Submission**

- ✓ Step 1: Type, Title, & Abstract >
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- ✓ Step 3: Attributes >
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- Step 5: Reviewers >**
- Step 6: Details & Comments >
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# Step 5: Reviewers

Add reviewers' information below and click the appropriate preference button to either recommend or oppose them as a reviewer.

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|---------|------------|----------|-------------|
|---------|------------|----------|-------------|

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Suggest reviewers for the editor



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Save

Save & Continue >

| Submission                                 |  |
|--|--|
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| ✓ Step 3: Attributes >                     |  |
| ✓ Step 4: Authors & Institutions >         |  |
| ✓ Step 5: Reviewers >                      |  |
| <b>Step 6: Details &amp; Comments &gt;</b> |  |
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#### Write Cover Letter

Preview

Ω Special Characters

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Write Cover Letter

| Submission                         |   |
|------------------------------------|---|
| ✔ Step 1: Type, Title, & Abstract  | > |
| ✔ Step 2: File Upload              | > |
| ✔ Step 3: Attributes               | > |
| ✔ Step 4: Authors & Institutions   | > |
| ✔ Step 5: Reviewers                | > |
| Step 6: Details & Comments         | > |
| <b>Step 7: Review &amp; Submit</b> | > |

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## \* View Proof

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---

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**Good luck**

